



92nd AYRSHIRE MUSIC FESTIVAL

Scottish Charity SCO 5681

ENTRY FORM 6th – 17th March 2017

EN

Please read the guidance notes overleaf before completing this form.

Section

A

Class Number..... **Class Title**

Do you require the official accompanist? YES NO

(ONLY tick if you are entering classes 32-38, 75-93, 115-8, 126, 131,138, 154,168, 184)

Name(s) of Performer(s)/ Group	No. in Group	Home Town	Instrument

Section

B

	Title of Piece and name of book (if applicable)	Composer/Author	Duration
a			
b			

Section

C

CONTACT DETAILS for confirmation slip and notification of late changes.

Name of person making the entry.....
(or reference number if you have enrolled already)

Contact Address.....

Contact Phone No..... Email.....

Fee enclosed £..... Cheques should be made payable to AYRSHIRE MUSIC FESTIVAL

It is the policy of the Ayrshire Music Festival to allow Press Photographers to photograph winners of competitions. If you do not wish this performer to be photographed please inform the Entry Secretary. I have read the Child protection policy of the Ayrshire Music Festival (overleaf or on the website) and I agree to adhere to the regulations printed in the current syllabus. I agree to my details being held on the Festival database in accordance with the data protection Act 1998.

Signature..... Date.....

This declaration must be signed by an adult.

By signing you are acknowledging acceptance of the Ayrshire Music Festival Child protection Policy printed overleaf.

Please return completed form with any necessary copies of own choice music to:

Mrs. Shona Mitchell, 26 Abbots Way, Ayr, KA7 4EY

Tel. 01292 443314

Email: entrysecretary@ayrshiremusicfestival.org.uk

(For AMF use only) Date recd

Cheque.....

Cash.....

Guidance for Completing the Festival Entry Form

1. A separate entry form must be used for each entry. Additional forms may be photocopied, or downloaded from our website : www.ayrshiremusicfestival.org.uk
2. Please print clearly when filling in this form.
3. The closing date for **Music and Dance** entries is 9th December 2016.
4. **Own Choice Music (Including own choice from set books)**. Fill in Sections A, B and C of the form.
5. **Photocopied music**. If you are entering for one of the own-choice classes, you must also submit copies of music along with this form. (Note that **copies are not** necessary if you are making a choice from classes where there are Set Books)
 - **ONE** (Complete and legible) photocopy of EACH own choice piece should be sent **with the entry form**.
 - **This copy** (for the accompanist) should be clearly marked with the Competitor's Name and Class Number given in the Syllabus.
 - **A further copy** (which can be a photocopy) for the adjudicator, **MUST** be provided **on the day of the competition**.
 - **Please note, in order to comply with copyright legislation, an ORIGINAL copy of the music MUST be available on the day for use by the accompanist if required, failure to do so may result in the competitor being disqualified. Performers must not perform from a photocopy.**

Please read carefully the following regulations regarding the submission of Music, Prose or Poems*:

6. ENTRY FORMS, COMPLETE WITH FEES AND ANY NECESSARY PHOTOCOPIED MUSIC should be sent to the Entry Secretary.

* **Entries for Speech & Drama see syllabus for information regarding the submission of entry forms and copies of prose or poems. Speech and Drama closing date for entries is 31st January 2017**

7. If you are making multiple entries, you may obtain a unique reference number by registering by email
Email entrysecretary@ayrshiremusicfestival.org.uk By registering, you will not need to fill in contact details on each form.

If you require further guidance, please contact; entrysecretary@ayrshiremusicfestival.org.uk or Tel 01292 443314

AMF CHILD PROTECTION POLICY

Implemented from June 2004 (revised June 2012)

Venues: Ayr Town Hall; Walker Hall, Troon; Ayr Baptist Church Centre

Dates: Annually in March

1. PURPOSE AND FUNCTION OF AYRSHIRE MUSIC FESTIVAL

Ayrshire Music Festival advances, promotes and encourages amateur performers in the Arts by providing a platform for performance for musicians, instrumentalists, vocalists, speakers and dancers combined with an educational input from professional adjudicators.

2. THE FESTIVAL ENVIRONMENT

It is the policy of Ayrshire Music Festival to inform and involve parents, guardians, carers and teachers in partnership in order to ensure, as far as is reasonably practicable, a safe environment at the Festival. Competing groups should be accompanied by the correct ratio of supervisory adults. Ayrshire Music Festival is administered and staffed by volunteers, with professional contributions from adjudicators and accompanists.

3. TO WHOM DOES THIS POLICY APPLY

This policy relates to children under the age of 18 years and those vulnerable adults of any age who are identified to the organisers prior to their arrival at the Festival. This should be done by contacting the Ayrshire Music Festival Chairman. In recognising the needs of children from minority ethnic groups and children who are disabled, the Festival actively seeks to meet needs notified to the Festival by parents, guardians, carers or teachers.

4. FESTIVAL PERSONNEL

Festival Personnel will be selected by the Committee, and during the Festival all Committee Members and volunteers will be identified by the wearing of suitable badges. Anyone wearing a badge may be approached and will be able to give directions to the appropriate committee member who will deal with any problem. The Director of Stewarding will maintain a register of all volunteers, who will sign in each day they are on duty. Every problem will be taken seriously and will be documented and dated.

5. PREPARATION FOR ATTENDANCE AT THE FESTIVAL

Those who have submitted entries will be notified of the Child Protection Policy for the Festival. They will also be informed of the date, time and venue of the class entered. Particular attention will be drawn to the requirement that where parents, guardians or carers are not personally attending with their children, it is their responsibility to ensure that their children are accompanied and adequately supervised at the Festival by responsible adults acting on their behalf.

6. PERFORMANCE AREAS, ASSEMBLY ROOMS AND CHANGING ROOMS

Stewards will be in attendance at each venue but will not be responsible for supervision of competitors. Parents/ Guardians/ Carers and/or teachers must ensure that children or vulnerable adults are adequately supervised by the correct ratio of supervisors until they are marshalled for performance. Changing areas for dance will be single sex. Changing areas will be restricted to competitors and their badged Supervisors.

7. PHOTOGRAPHS, VIDEOTAPES, AUDIOTAPES, DIGITAL RECORDING AND PRESS PHOTOGRAPHY

There will be no photography, videoing or tape recording of any kind permitted within the venues. Photographers from the local Press will be permitted to photograph performers between or after competitions, when parents, guardians, carers or teachers are present to supervise.

8. THE LEGISLATION AND GUIDANCE THAT SUPPORTS THIS POLICY

Protection of Vulnerable Groups (Scotland) Act 2009; The Protection of Children (Scotland) Act 2003; Commissioner for Children and Young People (Scotland) Act 2003; The Police Act 1997; Children (Scotland) Act 1995

9. RESPONSIBILITY

Ayrshire Music Festival is organised by a voluntary Committee who have no statutory responsibility to investigate allegations of child abuse. It has, however, responsibility to refer any concerns regarding the safety of a child to the appropriate agency for investigation. The welfare of the child is paramount at all times. Any concern about a child will be referred to a Committee Member who should take all appropriate action about the concerns and decide whether to take further action by the way of referral to the Social work Department. Any such referral will be recorded. In case of an emergency the designated Committee Member will ensure medical attention is received or the Police alerted as appropriate. The Police have power to act immediately to protect the child.

10. POLICY REVIEW

The Ayrshire Music Festival Committee will constantly review their policy, upgrading it as necessary. In doing this they will look to the British and International Federation of Festivals for support, and that body in turn will look to other agencies for good practice, most notably the NSPCC and Creative Scotland policy guidelines.